

Technical Assistance to ND Communities (A part of the SBDD-ND Program)

Project Status Report – January 2011

Project Name	Technical Assistance to ND Communities (A part of the SBDD-ND Program)
Sponsor	Jody French
Report Type	Project Execution
For period:	12/1/2010 – 1/28/2011
Submitted by:	Tabitha Lang

EXECUTIVE SUMMARY

Summary	Current Status	Green	Prior Status	Green
<p>Type a paragraph here summarizing your project status.</p> <p>Accomplishments and Other Notes of Interest:</p> <ul style="list-style-type: none"> The grant opportunity was communicated to the K-12 community via multiple communication channels. Two technical assistance sessions were held via video to assist grant writers in completing their applications. Twenty six people attended the live sessions and eight school teams have viewed the archived video session. A plan was developed with an administrative assistant to manage the grant applications and distribute them to readers. The TA Team Prep Workshops are under development. <p>Next Month's Expected Accomplishments:</p> <ul style="list-style-type: none"> The TA Team Prep Workshop content will be completed. Grant applications will be received and entered into a spreadsheet to better manage communication among staff and grant readers. 				

COST MANAGEMENT

Summary	Current Status	Green	Prior Status	Green		
The project budget below is based upon a breakdown of American Recovery and Reinvestment Act (ARRA) grant funds awarded to the ND Information Technology Department for the purpose of creating a statewide Broadband availability map and to provide that data to the Federal Government for the national broadband map. Initial funding was awarded on December 24 th , 2009, and funding for this project was approved September 27, 2010.						
Budget Type	Original Budget	Current Baseline	Actual Cost	% Cost Variance	Over / Under	Estimate at Completion
Grant Applications awarded	\$150,000		\$0			
Develop TA Team Prep Workshop	\$72,000		\$0			
TA Team Prep Workshop in Bismarck, ND	\$600		\$0			
TA Team Prep Workshop in Fargo, ND	\$600		\$0			
TA Team Prep Workshop in Minot, ND	\$600		\$0			
TA Team Prep Workshop in Devils Lake, ND	\$600		\$0			
TA Team Prep Workshop in Dickinson, ND	\$600		\$0			
Subtotal	\$225,000		\$0			
Risk Contingency	\$0					
Baseline Subtotal	\$225,000		\$0	0%		\$225,000

Green	Strong probability the project will be delivered on time, within budget, and with acceptable quality.
Yellow	Good probability the project will be delivered on time, within budget, and with acceptable quality. Schedule, budget, resource, or scope changes may be needed.
Red	Probable that the project will NOT be delivered with acceptable quality without changes to schedule, budget, resources, and/or scope.

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Management Reserve	\$0			
Budget Total	\$225,000		\$0	

SCHEDULE MANAGEMENT

Summary		Current Status		Green	Prior Status	Green	
The activities below reflect work that was scheduled to begin, has been completed, or was in progress during the reporting period, resulting in the reported schedule variance metric.							
Activity		Baseline Start	Baseline Finish	"Baseline or Actual Start Date (whichever is first)"	Actual Finish Date	Physical % Complete	
Promo of pending Grant Application to eligible schools		12/01/10	12/17/10	12/01/10	12/17/10	100	
Develop Grant Application		12/01/11	12/10/10	12/01/11	12/10/10	100	
Develop Grant Writing Session		12/10/10	01/21/11	12/10/10	12/10/10	100	
Hold Grant Writing Assistance Sessions		01/19/11	01/21/11	01/19/11	01/21/11	100	
Receive Grant Applications		12/10/10	02/23/11	12/10/10		0	
Grant Applications evaluated		02/24/11	03/02/11			0	
Grant Applications awarded		03/03/11	03/09/11			0	
Develop TA Team Prep Workshop		03/10/11	04/19/11			5	
TA Team Prep Workshop in Bismarck, ND		04/18/11	04/19/11			5	
TA Team Prep Workshop in Fargo, ND		04/21/11	04/22/11			5	
TA Team Prep Workshop in Minot, ND		04/25/11	04/26/11			5	
TA Team Prep Workshop in Devils Lake, ND		04/28/11	04/29/11			5	
TA Team Prep Workshop in Dickinson, ND		05/05/11	05/06/11			5	
TA teams deliver workshops in their communities		05/01/11	04/30/12			0	
Final report		05/01/12	07/30/12			0	
Project Start Date		Original Baseline End Date	Current Revised End Date	Total Days	% Schedule Variance	Ahead / Behind	Estimated Completion Date
1/1/2011		7/30/12	NA	212			7/30/12

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SCOPE MANAGEMENT

Summary		Current Status	Green	Prior Status	Green
Change Control Log Summary					
Change #	Description	Action Accept / Reject		Action Date	
Comments:					
Deliverable Acceptance Log Summary					
Deliverable #	Deliverable Name	Action Accept / Reject		Action Date	
Comments:					

RISK MANAGEMENT

Summary		Current Status	Green	Prior Status	Green
Risk Management Log Summary					
Risk #	Description	Response Plan	Owner		
1	Receipt of less than 30 grant applications	Phone calls to adult learning centers.	Jody French		
Comments:					
Issues Log Summary					
Issue #	Description	Required Action	Owner		
Comments: There are no active issues at this time.					

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